



COMMISSION REGULAR MEETING AGENDA

June 26, 2018

REVISED June 22, 2018 – item 8a typographical error

To be held at Seattle-Tacoma International Airport – Conference Center at Sea-Tac

ORDER OF BUSINESS

11:00 a.m.

1. **CALL TO ORDER**

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► **12:00 noon – PUBLIC SESSION**

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** (*at this time, commissioners may reorder, add, or remove items from the agenda*)

4. **EXECUTIVE DIRECTOR'S REPORT**

5. **PUBLIC COMMENT** – *comment procedures may be found online at www.portseattle.org/About/Commission/Procedures*

6. **UNANIMOUS CONSENT CALENDAR** (*consent calendar items are adopted by one motion without discussion*)

6a. Approval of the minutes of the regular meeting of January 9 and special meetings of January 30 and February 6, 2018. (**no enclosure**)

6b. Authorization for the Executive Director to execute two professional services indefinite delivery, indefinite quantity contracts to perform Environmental Site Support Services with a total value of \$5,000,000 and a contract ordering period of five years. No funding is associated with this authorization. (**memo enclosed**)

6c. Authorization for Executive Director to execute two contracts totaling \$1,600,000 to provide snow removal services for the Airport Operations Area at the Airport. The contracts will be structured as one-year agreements with four one-year options. (**memo and attachment enclosed**)

6d. Approval of the Commission's 2018 international travel plan. (**memo and attachment enclosed**)

6e. Authorization for the Executive Director to advertise and execute a contract for federal government relations advocacy services for up to five years, a three-year base contract with two one-year options for an estimated contract value of \$1,500,000. (**memo enclosed**)

6f. Authorization for the Executive Director to enter into a settlement agreement with Craig Watson for his separation and early retirement from the Port of Seattle under the terms outlined in a proposed settlement agreement for an amount not to exceed \$500,000. (**memo enclosed**)

7. **SPECIAL ORDERS** – None.

8. **AUTHORIZATIONS and FINAL ACTIONS**

8a. Authorization for the Executive Director to: (1) increase the scope of work for the South Satellite Infrastructure Upgrades project following an irregular bid on February 7, 2018; and (2) proceed with design updates and modifications at a cost of \$800,000, which is within the funding limits of prior authorizations. There is no funding associated with this request. (CIP #C800798) (**corrected memo and presentation enclosed**)

8b. Authorization for the Executive Director to proceed with program development, advance planning, and project definition for an expansion of the C1 Building at Seattle-Tacoma International Airport for an amount not to exceed \$500,000. (CIP #C800845) (**memo and presentation enclosed; video available upon request**)

8c. Authorization for the Executive Director to execute a contract for janitorial services at Pier 69 with Northwest Center, for an estimated value of \$1,200,000 over a five-year period. (**memo enclosed**)

Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development.

Strategic Objectives: ■ Position the Puget Sound region as a premier international logistics hub ■ Advance this region as a leading tourism destination and business gateway ■ Use our influence as an institution to promote small business growth and workforce development ■ Be the greenest and most energy efficient port in North America

9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS

9a. Aviation 2019 Business Plan and Budget Development. ([memo](#) and [presentation](#) enclosed)

9b. Customer Experience and Business Intelligence at the Airport. ([memo](#) and [presentation](#) enclosed)

10. QUESTIONS on REFERRAL to COMMITTEE

11. ADJOURNMENT